



Republic of the Philippines
Office of the Solicitor General
Request for Quotation

To: _____
Tel. No.: _____
Fax No.: _____

Date: June 6, 2022
Quotation #: PS-022-06-073
ABC: _____

Attention: _____

Sir/Madam:

Please quote your lowest price on the items/s listed below, stating the shortest time of delivery and submit this from duly signed by your representative.

RODRIGO L. OJENAL
SAO, Administrative Division

To be filled-out by Supplier:

ITEM NO:	ITEM & DESCRIPTION	QTY	UNIT	MEAL SET	UNIT PRICE	TOTAL PRICE
1	<p>Procurement of Snacks for Participants and Skeletal Work Force Employees during 2022 OSG Pride Month Celebration:</p> <p>Event Title: "2022 OSG Pride Month Celebration"</p> <p>Event Date: June 23, 2022; 09:00AM to 11:00AM Delivery Address: OSG, Makati City Delivery Time: on or before 10:00 AM</p> <p>Minimum Inclusion: TAHO Good for 200 pax Packaging / Serving: Paper Cups Serving Size: estimated 16 oz</p> <p>ICE CREAM ON CART Good for 200 pax Provide at least 3 flavors Inclusions: Cone and Buns; and Packaging / Serving: In a Paper Cup, Cone or Sandwich (Buns)</p> <p><i>General Requirements:</i> No single use plastics should be used including straw (except disposable utensils) and preferably recyclable food containers</p> <p><i>Packaging / Catering Support</i> Supplier must provide paper cups, disposable spoon, and tissue Supplier should assign at least three staff that will serve the taho and ice cream, to assist the organizing committee in distributing the food in OSG.</p> <p><i>Quality:</i> Delicious; Meals are prepared in proper, hygienic and safe place; Big Servings; Spill-free; Freshly made (not spoiled); Delivered at specified time; Supplier should warrant the agency that in case of spoilage and not good quality meals, they will replace and provide the same immediately.</p> <p><i>Note: The stated quantity might differ upon actual delivery/PO due to observance of quarantine levels in Metro Manila. The Supplier must also provide an option for postponement, and or modification to quantity due to possible changes in quarantine protocol.</i></p> <p align="center">(Price Vat-Included)</p>	1	lot			

Delivery Period: _____
Warranty: _____
Price Validity: _____


SIGNATURE OF AUTHORIZED REPRESENTATIVE

Note:

1. Please quote within ___ days from the date of receipt/posting of RFQ.
2. Bidders must submit current and valid documentary legal requirements upon sending the filled out quotation
 - a. Mayor's / Business Permit;
 - b. PhilGEPS Registration Number: _____ Membership: Platinum Red
 - c. Income / Business Tax Return (for Small Value Procurement);
 - d. Omnibus Sworn Statement for Small Value Procurement (for above P50k);
 - e. Bidders who have previously submitted the above legal requirements may no longer require its re-submission.

Sir,

I hereby certify under oath that I have personally conducted this canvass, which the price/s quoted are true and correct, and the signature of representative of the company submitting the quotation is genuine.



RHODORA T. CARDEL / CHRISTIAN D. BUAT
SIGNATURE OF CANVASSER

For more information, you may contact us:

Tel: (02) 8836-3314, (02) 8988-1674 loc 777
Telefax: (02) 8813-1174

Please send your quotation to:

osg.procurement2@gmail.com

sjbsolon
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